

## DENTAL ASSISTING

### Fall 2018 Admissions Information

**\* \* \* Deadline: February 15, 2018 \* \* \***

Dental Assisting is a one-year Diploma curriculum that begins each fall semester. It is a limited enrollment program in which applicants must meet minimum requirements by the specific deadline date to be considered for admission. **Please note that meeting minimum requirements does not guarantee admission.**

Your official program of study while working on pre-requisites for the Dental Assisting program is Associate in General Education (AGE). AGE is an Associate degree program for students who are interested in pursuing a program of study in general education. This curriculum provides an introduction to the liberal arts and enables the student to tailor the program beyond that point to meet their personal needs and interests. Once you have been selected into the Dental Assisting program, the Admissions Office will change your major. If you are not selected, you are welcome to update your Limited Enrollment status and continue taking classes in AGE or change you major to a non-limited enrollment program.

Applicants who meet the minimum requirements must meet with an Admissions Officer for completion of a Dental Assisting Minimum Admissions Requirements (MAR) review. This must be completed by the deadline date, **February 15, 2018**. Applicants denied admission must re-apply, and complete a new MAR and Ranking if they wish to be considered for the Fall 2018 program.

**APPLICATION PROCESS:** The following steps must be completed by **February 15, 2018**.

- \_\_\_ 1. Submit the GTCC Application to Enrollment Services.
- \_\_\_ 2. Take the GTCC placement test, if required by the Admissions Office.
- \_\_\_ 3. Submit official high school transcript or GED scores to Enrollment Services.  
(Official transcripts are sealed in an envelope and have the school's seal or original signature).
- \_\_\_ 4. Submit official transcripts from all colleges or schools attended since high school to Enrollment Services. These will be reviewed for possible transfer credit.

**THIS PROCESS COMPLETES THE ADMISSIONS FILE.**  
**IT IS UP TO YOU TO MAKE SURE YOUR FILE IS COMPLETE.**

# MINIMUM ADMISSIONS REQUIREMENTS

## 1. Placement Test Scores

COMPASS		NC DAP			
		Math		English**	
		DMA010	7		
Writing	70	DMA020	7	DRE096	Passed
Reading	81	DMA030	7	DRE097	Passed
Algebra	46	DMA040	7	DRE098	Passed
		DMA050	7		

Placement test scores are valid for five years. Applicants not meeting these minimum scores should enroll in the appropriate developmental courses. To be considered for admission, **all developmental courses must be completed by February 15, 2018.** College English or Algebra courses with a grade of "C" or higher **may** waive some of the tests. Acceptable SAT/ACT scores within the past five years may also waive some of the tests.

Component	SAT	ACT
English	500	18
Reading	500	22
Math	500	22

## 2. Biology Competency with a grade of "C" or higher

*Completion* of a high school biology course with a grade of "C" or higher, taken within the past 3 years.

*Or*

*Completion* of a college biology course with a grade of "C" or higher, taken within the past 10 years.

\*\*BIO 106 is the recommended biology course.

## 3. Minimum Admissions Requirements (MAR) Review

After *completion* of the minimum admissions requirements, applicants must meet with an Admissions Officer to complete the Minimum Admissions Requirements (MAR) review by **February 15, 2018.**

The MAR Review can be completed at the same time as the Ranking Process.

**(No appointment necessary)**

## SELECTION/RANKING PROCESS

When all minimum requirements are met, qualified applicants are ranked using a point system. This process must be completed with an Admissions Officer by **February 15, 2018**.

The components of the ranking system include the following items:

### **1. Academic Points**

#### **College Level Courses**

A = 6 points  
B = 4 points  
C = 2 points

#### **2018 High School Graduates**

A = 5 points  
B = 3 points  
C = 1 point

Points are awarded for grades in the following courses or approved substitutions. Only those courses completed by the deadline will be used for ranking. Students are *strongly encouraged* to complete the general education courses before entering the Dental Assisting program.

#### **College Level Courses**

ENG 111      Writing and Inquiry  
BIO 106      Intro to Anat/Phys/Micro (**or**)  
BIO 163      Basic Anatomy & Physiology (**or**)  
BIO 168 **&** BIO 169 Anatomy & Physiology I & II

#### **2018 High School Graduates**

11<sup>th</sup> grade English  
Biology

### **2. Related Experience:**

- 4 points      Completion of 32 hours of dental related volunteer experience. Must be within the last 5 years. Documentation must include 1) the amount of hours 2) a description of the work completed, and 3) must be on company letterhead
- 3 points      Completion of ACA 111 (Grade “C” or better)
- 6 points      Completion of an Allied Health related bachelors or associates degree
- 3 points      Completion of ENG 112 or 114 (Grade “C” or better)
- 3 points      Completion of PSY 150 (Grade “C” or better)
- 3 points      Completion of CIS 110, 111 (Grade “C” or better)
- 3 points      Completion of an Allied Health certificate (CNA, EMT, etc.)
- 3 points      Completion of any COM class (Grade “C” or better)
- 3 points      Completion of MAT 110 or higher (Grade “C” or better)
- 3 points      Completion of BIO 175 or 275 (Grade “C” or better)
- 3 points      Completion of BIO 165/166 or BIO 168/169 (Grade “C” or better)

### **3. Total Points for Ranking**

Adding together the grade points and related experience points will determine the total score. Students with the highest point total will be accepted. In the event of a tie, an applicant with the higher academic points will be ranked higher.

### **Notification Procedure**

Letters will be mailed to those who complete a MAR review (accepted, alternates and/or declines). Applicants not admitted to the program who wish to be considered for the next year must:

1. Submit a new application
2. Complete the MAR Review
3. Resubmit documented related experience

For further information, related to the application process, please contact:

Jesse Cross  
Admissions Director  
jlcross@gtcc.edu

### **IMPORTANT MESSAGE TO APPLICANTS**

An applicant must have a grade of “C” or better in any course with a DEN prefix and BIO 106 to enter into the Dental Assisting program. Students may have a grade of “D” in a general education course and still enter and graduate from the Dental Assisting program. However, a grade of “D” in a general education course will not transfer to another institution, nor will GTCC accept a grade of “D” in a general education course for credit from another institution.

If a student earns a grade of “D” in BIO 106 prior to acceptance into the program, the student must repeat and successfully complete the course with a grade of “C” or better. If a student is accepted into the Dental Assisting program while enrolled in the repeated course, official acceptance is contingent upon successful completion by the end of the spring semester. You will be notified by mail if your acceptance has been revoked.

As health care providers, the primary professional obligation is service to the public. Patients have the right to expect and receive quality care regardless of his/her circumstance and medical condition. All students in the dental programs at GTCC will be expected to adhere to this philosophy.

Infection control guidelines in the dental department have been developed to protect the student and the patient from disease transmission. All students in the dental programs at GTCC will be expected to adhere to this philosophy.

A student in the dental program is at an increased risk for exposure to a variety of diseases, among them Hepatitis C and HIV/AIDS and tuberculosis. Because of these risks, students will be expected to follow all infection control/exposure control guidelines that have been established.

For further information on these policies, please contact:

Lynda Snider  
Dental Assisting Department Chair  
336-334-4822, ext.50501  
lfsnider@gtcc.edu

**GTCC reserves the right to change curriculum and admissions requirements without prior notice.**

April 2015