

# Guilford Technical Community College

Medical Assisting Information Session

# Purpose

The Medical Assisting Information Session is to provide prospective Medical Assisting applicants with information regarding admission into Fall term.

# General Information:

- ▶ The Medical Assisting Program has limited enrollment.
- ▶ 35 students are admitted in the program which begins each Fall.
- ▶ Students not admitted must reapply to be considered for the next class

# Application Process

- ▶ 1. Complete college admissions process.

Submit official high school, GED, or Adult High School, and college transcripts.

(College transcripts will be reviewed for possible transfer credit.)

# Application Process

- ▶ 2. Meet minimum placement test scores
  - Score of 151 or higher on NCDAP or DRE 098
  - Complete DMA10-50 and score 7 or above on the NCDAP.
  - Keyboarding Test score of 35+ w/ 3 errors or less (or) College KB within 5 yrs. “C” or higher

Placement test scores are valid for five years.

College English or Algebra courses with a “C” or higher may waive some of the test. Acceptable SAT, ACT, PLAN, and PSAT scores within the last five years may also waive placement testing. Unweighted high school GPA of 2.6 or higher may waive placement testing (graduation within the last 5 years).

# Application Process

- ▶ 3. Biology Competency with a Grade of “C” or higher.
  - High School or college biology within the last 10 years.
- ▶ 4. Completion of a Medical Assisting Minimal Admissions Review form (MAR).

# Notification Procedure

- ▶ Letters will be mailed within three weeks to those who have completed a MAR Review. Please remember to keep all contact information current.

# Contact Information

## ▶ Michael Mackey

❖ Admissions/ Medical Assisting Advisor

❖ [mjmackey@gtcc.edu](mailto:mjmackey@gtcc.edu) ext. 50336

## ▶ Kim Cannon

❖ Program Coordinator, Medical Assisting

❖ [kgcannon@gtcc.edu](mailto:kgcannon@gtcc.edu) ext. 50073